

# Reliving History, Inc. (RHI) Board of Directors Meeting



## Minutes

Date: March 10, 2009 Location: Holiday Inn Express, Charles Town

Board Members Present: Joyce Cole, John Cowan, Betty Lowe, Kristen Marino, Nelson Parkinson, Faye Stubblefield (via email)

Board Members Absent: Deborah Rochefort, Bill Theriault

Others Present:

### Proceedings:

J. Cole called the meeting to order at 6:50 p.m.

### Approval of Minutes:

K. Marino made a motion to accept the minutes of May 13, 2009, June 10, 2009, July 8, 2009, August 12, 2009, September 9, 2009, October 14, 2009, November 11, 2009, and January 13, 2010 as amended. B. Lowe seconded; the motion passed unanimously.

### Treasurer's Report:

- F. Stubblefield reported via email that as of February 26, 2010, RHI had \$1,756 in the bank; however, the check sent to the IRS for 501(c)(3) fee had not yet cleared.
- J. Cole requested \$150 reimbursement of expenses related to filing the 501(c)(3) (\$100 towards the application fee, plus \$50 for printing, copying, and shipping). She noted that in lieu of reimbursement directly to her, she used an RHI check for \$75 to cover the fee for the 18<sup>th</sup> Century Foodways Symposium she recently attended, and she will use another RHI check for \$75 towards registration for an open hearth cooking workshop in April.
- Once those deductions clear, RHI's bank account balance will be \$856.
- PayPal is in place and working, so RHI is able to receive online contributions.
- RHI's Eastern West Virginia Communities Foundation fund is receiving contributions.
- Legal components are in place so we can receive checks payable to "Reliving History, Inc." as well as "The Peter Burr House."

### Committee Reports:

**1. Organization:** J. Cole reported that the fee to file for 501(c)(3) status is actually \$850, not \$750 as previously reported. Due to other obligations, B. Theriault is resigning his position as Vice Chair and board member.

**2. Archaeology:** K. Marino reported that students from Shepherd University's museum studies class would be assisting with artifact cleaning at the end of the month and in early April.

**3. American Chestnut Tree Project:** Nothing new to report.

**4. Wetlands & Drainage:** Nothing new to report.

**5. Fundraising:** N. Parkinson noted that the regular room rental rate for the Holiday Inn meeting room used tonight is \$75. It will be considered a gift-in-kind donation.

**6. Library:** Nothing new to report.

**7. Costume/Interpretation:** Nothing new to report.

**8. Outreach:** Nothing new to report.

**9. Website & Communication:** Nothing new to report.

**10. Master Plan Review:** Nothing new to report.

**11. Programming:** J. Cole handed out a programming packet she put together that features upcoming events at locations similar to the Peter Burr House. She would like to use this information to start an RHI-hosted field trip program, wherein RHI notifies the public, as well as homeschool groups, about the events and then, following the event, returns to the Peter Burr House for a workshop related to what was learned during the field trip. She asked members to take home some of the Colonial-era activity books she brought to identify how we could pair a field trip with an activity at the Peter Burr House.

D. Rochefort sent J. Cole a list of workshops that she is ready to lead.

K. Marino noted that programs should be advertised in Child Guide magazine to attract families.

**12. Group Development:** On February 27-28, 2010, J. Cole and K. Marino attended a Historic Foodways Symposium titled “Meats... for the Use of the Table” and hearth cooking workshop hosted by Past Masters in Early American Domestic Arts at Pennsbury Manor in Morrisville, Pennsylvania, in order to begin preparations for hearth cooking demonstrations at the Peter Burr House. They, along with D. Rochefort, plan to attend another hearth cooking workshop in April.

**Old Business:** None.

**New Business:** J. Cowan gave a presentation on his and B. Lowe’s research into the location of the original log church site of the Elk Branch Presbyterian church. He is working with Dr. Keith Alexander to locate the church’s cemetery, which he suspects to be within a one-acre plot of land located on State Senator Herb Snyder’s property.

**Adjournment:**

The meeting adjourned at 9:20 p.m.